

**DEPARTMENT OF ENGLISH WORKLOAD EQUIVALENCIES  
2017-2021 AGREEMENT**

- I. Articles 18 (Faculty Responsibilities and Assignment of Duties, Unit A), 16 (Distance Education), 19 (Summer Session), and 32 (Professional Responsibilities and Assignment of Duties, Unit B) address issues of workload. These articles enumerate modifications and additions to the contractual assignment of duties as stipulated in Articles 18.2.c.1 and 32.
- II. Important considerations of workload are in Article 18.2.c.2 (College Workload Equivalent) and Article 18.2.c.3 (University Workload Equivalent). These Articles permit for the approval of special



department open house events), collect retention data from faculty and institutional research, and/or assist faculty in connecting at-risk students with university resources will receive between 1 ACE per 15-30 contact hours of chair-sanctioned activities, with a maximum of 3 ACEs per year. Non-teaching but teaching-related Assigned Duties (Article 18.2.c.1 and 32.1.a). Faculty holding various non-teaching but teaching related positions will be awarded ACEs as described below as approved by the Chair and Dean.

- a. Loads for Director and Assistant Director positions are subdivided below into annual teaching load and reassigned time (see attachments for full job descriptions).
  - i. Director of Writing Program: 12 ACEs plus two summer months salary with one summer class.
  - ii. Director of University Writing Center: 9 ACEs plus one summer month salary and no summer class.

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