

College of Education and Human Services Faculty Council Constitution

Preamble

Through mutual

2. A further qualification is the person must have been a member of the faculty of the College for at least one year.e

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2. Notice of special meetings shall be given at least two days in advance of the special meetings by email to each member of the Council.

Section D. Minutes

Minutes of the meetings shall be distributed to members and alternates of the Council, to the departments of the College and to the Central Administration. All minutes will be posted on the College's website and shall be accessible to members in each department at any time.

Article V – Committees

Section A. Ad hoc Committees

The Council shall be empowered to create such ad hoc committees as it deems necessary.

Section B. Membership

1. Committee assignments shall be made as needed.
2. A committee will consist of at least one Faculty Council member.
3. In the case of the resignation of the member, their replacement shall serve for the remainder of the resigning member's term.
4. The leadership of the Dean's Office and Faculty Council Chair shall be ex-officio non-voting members of all committees and subcommittees.
5. Faculty Council Chair will serve as a tie breaking vote, if needed.

Section C. Conduct of Committees

1. A convening chair shall be appointed by the Council Chair for each committee and sub-committee, and at the first regular meeting, the committee shall elect its regular chair.
2. A committee quorum shall consist of half of the total committee membership.
3. Each committee shall determine its own meeting requirements.

Section D. Conduct of Committees as Dean's Faculty Council

1. The Dean may request any committee or sub-committee to meet to advise them. In such cases, the Dean must contact the Council Chair and all committee or sub-committee members.
2. Advisory decisions which affect policies, or set precedents within the College shall be reported for review at the next regular meeting of the Council.

Article VI - Referendum

